

**ELK TOWNSHIP
COMMITTEE MEETING AGENDA
March 7, 2019**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:00PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mr. Hollywood, Mrs. Nicholson, Mr. Poisker, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, and Mrs. Pine, Township Clerk, Mr. Duffield, Solicitor, Mr. Bitgood and Chief Hughes.

Approval of minutes of February 19, 2019 Work Session, February 26, 2019 Special Meeting and Closed Session

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to approve the minutes of the February 19, 2019 Work Session, February 26, 2019 Special Meeting and Closed Session, all were in favor, motion carried.

COMMITTEE REPORTS

Mrs. Nicholson reported the Environmental Commission will hold Arbor Day on April 27th at 9AM in the Recreation Park. There will be trees that will be handed out and also a sign dedication at Elephant Swamp Park by the Girl Scouts. The next environmental meeting will be on Wednesday, March 13 at 7PM.

POLICE CHIEF REPORT

Chief Hughes reported the police department in the month of February had 1066 calls of service, responded to 13 accidents with 2 injuries, issued 231 motor vehicle summons and 40 warnings and made 7 arrests. Ptl. Opdyke and Wells attended a class on search and seizure.

FIRE DEPARTMENT REPORT

Mr. Rambo read the February reports for Aura – 39-1, responded to 9 calls for service, all vehicles are in service and the new rescue will be delivered in the beginning of March. Ferrell – 39-2 responded to 9 calls for service. There was no report from Lawn's.

ENGINEER'S REPORT

Mr. Bitgood stated the bond work at Valle del Sol is almost complete. There has been numerous complaints about high water. The water table in the area is unseasonably high. The township is cognizant of all the water issues.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Poisker to open the meeting to the public, seconded by Mr. Hollywood, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to come forward at this time. No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

ORDINANCES:

**ORDINANCE O – 1 – 2019
ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 95, ENTITLED
"TOWING" OF THE CODE OF THE TOWNSHIP OF ELK
TITLE ONLY**

Motion by Mrs. Nicholson to approve Ordinance O-1-2019, seconded by Mr. Poisker, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

ORDINANCE O – 2 – 2019

ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY ESTABLISHING 2019 TOWING RATES AND FEES PURSUANT TO §95-13B. OF THE CODE OF THE TOWNSHIP OF ELK TITLE ONLY

Motion by Mr. Hollywood to approve Ordinance O-2-2019, seconded by Mr. Rambo, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTIONS:

RESOLUTION R-45-2019

RESOLUTION REAPPOINTING ANNA FOLEY AS DEPUTY REGISTRAR OF VITAL STATISTICS

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-46-2019

RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS ANTICIPATED LITIGATION IN REGARDS TO EWAN ROAD

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt and approve said Resolution, all were in favor, motion carried.

RESOLUTION R-47-2019

RESOLUTION APPOINTING SPECIAL LAW ENFORCEMENT OFFICER II TO FULL-TIME PROBATIONARY OFFICER FOR THE ELK TOWNSHIP POLICE DEPARTMENT- JOSEPH D. BRANCO

Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Patrolman Joseph D. Branco was sworn in by Committeeman Rambo with his parents holding the bible.

RESOLUTION R-48-2019
RESOLUTION APPOINTING PART-TIME POLICE OFFICER TO FULL-TIME
PROBATIONARY OFFICER FOR THE ELK TOWNSHIP POLICE DEPARTMENT-
CHRISTOPHER CALABRESE

Motion by Mr. Rambo, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Patrolman Christopher Calabrese was sworn in by Mayor Sammons with his wife holding the bible.

TOPICS:

There has been an issue with parking and the need for parking permits on some township streets. Lt. Gonnelli has researched this and the county has a program that the township can sign up for free of charge. This a live feed program and would be useful for the police department on several levels. There are several portals that would benefit the township, and we can utilize 5 of the portals as part of the free service. A few examples are if there is a resident with a disability, the information can be provided to the police department so they are aware if there is ever an emergency and all information will be kept confidential, if there is a weather emergency the residents can be notified to keep the roadways clear of vehicles, there is a vacation watch portal that could be beneficial to the residents. Lt. Gonnelli also provided committee with parking ordinances from a couple neighboring towns.

Committee is in favor of the program and asked the police for guidance with determining which streets need to have a parking permit issuance instituted.

The police department will compile a list of roads to get to Mr. Duffield, to amend our current ordinance.

Mr. Considine stated statutorily the township needs to introduce the 2019 Municipal Budget at the next meeting on March 19th. The budget at this time is under both caps the levy cap and appropriations cap. There has not been a tax increase over the last 3 years. This budget has a 2.5 cent increase. It will be an approximate \$40 increase on the average home. The budget includes a per diem mechanic for public works and the purchase of a used dump truck. The budget for the police needs a little fine tuning prior to introduction. Mr. Considine stated If committee has any questions they are more than welcome to meet with him. The budget cannot be adopted until the State certifies their aid, the County has to give their figures and the schools need to submit their figures.

GLOUCESTER COUNTY REPRESENTATIVE, Leona Mather was present to assist with any issues for the county. Ms. Mather reminded everyone that March is Tire Amnesty month in Gloucester County.

PUBLIC PORTION:

Motion by Mr. Hollywood to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward, state your name and address, at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

PAY BILLS:

Motion by Mr. Hollywood to Pay the Bills, seconded by Mrs. Nicholson, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes

Mr. Rambo	Yes
Mayor Sammons	Yes

RECESS:

Motion to recess by Mrs. Nicholson, seconded by Mr. Hollywood, all were in favor, the meeting recessed at 7:36PM.

Mr. Hollywood excused himself from the Closed Session due to a conflict.

Motion to re-enter the meeting by Mrs. Nicholson, seconded by Mr. Poisker, the meeting reconvened at 8:27PM.

Summary of Closed Session:

Mr. Duffield summarized the discussion in closed executive session was an update on the status on the Ewan Road flooding and pending notice of violation from the NJ DEP. No action was taken.

Motion by Mr. Poisker to adjourn, seconded by Mr. Rambo, all were in favor, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC
Township Clerk